3.4 – Epi Pen Policy

If a child has been prescribed an EPIPEN, the parents/carers will provide a care plan for the individual child and a clearly named box containing 2 EPIPENS and any other medication to be kept in the setting.

1. The medication should be prescribed for a child by a doctor and be clearly labelled.

2. It is the parents' responsibility to ensure that the EPIPENS are within expiry date.

3. The care plan provided by the parent will provide a thorough guide to the use of the EPIPEN for that individual child and should be followed accordingly.

4. Only staff within the Preschool that have received current training in the use of an EPIPEN will administer the EPIPEN. However, staff that have not received the training may witness the administration of the EPIPEN and assist with the necessary procedures and paperwork.

5. Staff will be required to attend YEARLY EPIPEN training as long as there is a child or an adult in the setting that has prescribed with an EPIPEN.

In the event of a child showing signs of allergic reactions or anaphylaxis, the child's INDIVIDUAL CARE PLAN should be followed. If EPIPEN or PURITON is administered, all necessary paperwork must be completed, and signatures obtained as soon as possible. Whenever an EPIPEN has been administered emergency services will be called, the EPIPEN box must be stapled to the incident form. Once an EPIPEN has been administered, the time, date and type of EPIPEN should be written across the child's forehead in marker.

If an EPIPEN has been used on a child, the child MUST NOT return to Preschool until the EPIPEN has been replaced and there are two EPIPENS for the child on site.

We are unable to accept children who have been prescribed EPIPENS onto the premises without their medication. Children who have out of date EPIPENS will also be unable to attend until we have been provided with two in date EPIPENS. Although we will endeavour to remind parents when their child's EPIPENS expires, it is the responsibility of the parents to ensure the child's EPIPENS is in date.

Preventative measures to avoid anaphylaxis or allergic reactions are taken place in the preschool including –

1. Staff and other families should be made clearly aware.
2. All food should be checked for possible allergens and avoided.
3. Cooking recipes should be adapted accordingly to avoid the allergens.
4. Food packaging used for junk modelling etc should be carefully checked and avoided if necessary.

5. Other items such as children's lunches, sun creams, etc should be clearly labelled and kept away from they child if they contain the allergen.

   Red Allergy Plates are to be used for children with allergies, to avoid any cross contamination and to act as a reminder to staff members.

   EPIPENS marked with the child's name and photograph will be kept in a named basket in the first aid cupboard in the kitchen. All necessary paperwork, medication, and a telephone should be taken on any occasion when leaving the Preschool for a walk or a trip. Necessary documentation should be obtained as per insurance details.

The policy was adapted on:	Signed on behalf of the Preschool:	Date for Review
February 2023	Rachel Penny	Review annually